

## NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that Extra Ordinary General Meeting of Members of Reliance Weaving Mills Ltd will be held on March 31, 2018 at 11:00 A.M at the Registered Office of the Company at 2nd Floor Trust Plaza L.M.Q. Road Multan to transact the following business.

- 1 To confirm the minutes of last Annual General Meeting held on October 28, 2017
- 2 To elect seven (7) Directors of the Company as fixed by the Board of Directors in their meeting held on October 30, 2017 in accordance with Section of the Companies Act 2017 for a period of three years commencing from March 31, 2018. The following are the retiring Directors  
Mr. Fawad Ahmed Mukhtar, Mr. Fazal Ahmed Sheikh, Mr. Faisal Ahmed Mukhtar, Mr. Fahd Mukhtar Mrs. Fatima Fazal, Mrs. Farah Faisal, Dr. Shaukat Malik, Mr. Shahid Aziz (Nominee Director by NIT)
3. Any other business with the permission of the Chair.

BY THE ORDER OF THE BOARD

DATED: 09.03.2018

AFTAB QAISER

PLACE: MULTAN

(COMPANY SECRETARY)

### NOTES

1. The share transfer books of the Company will remain closed from March 25, 2018 to March 31, 2018 (both days inclusive). Transfers received, in order, at the office of our Share Registrar M/s. Central Depository Company of Pakistan Limited, 307, Upper Mall Lahore, by the close of business on March 24, 2018, will be considered in time for the participation of meeting and to attend and vote at the meeting.
  - a) A member entitled to attend, speak and vote at the Extra Ordinary General Meeting is entitled to appoint another person as his/her proxy to attend, speak and vote for his/her behalf. A proxy need not be a member of the Company; A proxy shall also have the right to demand and join in demanding a poll and vote on a poll.
  - b) The instrument appointing proxy, together with the power of attorney or other authority under which it is signed, as the case may be, or a materially certified copy of the power or authority, must be deposited at to our Share Registrar on above mentioned address, at least 48 hours before the time of the meeting. Form of Proxy is enclosed. Attested copies of valid CNIC or the passport of the member and the Proxy shall be furnished with the Proxy Form.
  - c) Owners of the physical shares and of the shares registered in the name of Central Depository Company of Pakistan Ltd. (CDC) and/or their proxies are required to produce their original valid Computerized National Identity Card (CNIC) or Passport for identification purpose at the time of attending the meeting.
2. Members are requested to notify any change in their addresses immediately to the Share Registrar M/s. Central Depository Company of Pakistan Limited so that the dividend warrants could be dispatch to their correct addresses.
3. Members having 10% or more shareholding can also avail video conferencing facility. The Members wish to avail such facility are requested to fill the following form and submit to registered address of the Company 10 days before holding of the Extra Ordinary General Meeting.

Form

I/We, \_\_\_\_\_ of \_\_\_\_\_  
being a member of Reliance Weaving Mills Ltd., holder of \_\_\_\_\_  
\_\_\_\_\_ Ordinary Share(s) as per Register Folio No./CDC-  
Account No. \_\_\_\_\_ hereby opt for video conference facility  
at \_\_\_\_\_

Signatures & CNIC / Passport No.

4. Proxy Form & E-voting Form sent to the members along with notice of meeting.

### 5. Contest of Election as Director of the Company

Any person (including a retiring director) who seeks to contest election for directorship of the Company shall file with the Company at its registered office following:-

- i) A Notice of his/her intention to offer himself for election 14 days before the date of the above said EGM, in terms of Section of the Companies Act 2017;
- ii) Form 28 (consent to Act as Director) prescribed under the Companies Act 2017;
- iii) Detailed profile along with office address;
- iv) Declaration in respect of the eligibility criteria as set out in the Companies Act 2017 to act as director of the Company; and
- iv) Attested copy of valid CNIC and NTN

### 6. Representation of Minority shareholders.-

The minority members as a class shall be encouraged and facilitated to contest election of directors by proxy solicitation and company shall annex to the notice issued under section 159 (4) of the Act, a profile of the candidate(s) statement from among the minority shareholders who will file the consent for participating in election to the board of directors and information regarding members and shareholding structure to the candidate(s) will be submitted to the candidate on his request and at the cost of the company, annex to the notice issued under section 159 (4) of the Act an additional copy of proxy form duly filled in by such candidate(s);

### 7. Procedure for Election of Directors:

According to the Company's Articles of Association and the Companies Act 2017 the following procedure is to be followed for nomination and election of Directors:

1. The election of (7) Directors will be for a term of three year, commencing from March 31, 2018.
2. The Directors shall be elected from persons who offer themselves for election and are not ineligible under Section of Companies Act 2017.
3. Any person wishing to stand for election (including a retiring Director) is required to file with the Company (not later than 14 days before the election date), a notice of his intention to stand for election, along with duly completed and signed Form 28 giving his consent to act as Director of the Company if elected, and certify that he is not ineligible to become a Director.
4. The Company will file the candidates' consents with the Registrar of Companies and notify their names in the Press at least seven days prior to the general meeting.
5. A person may withdraw his candidature any time before the election is held.
6. If the number of candidates equals the number of vacancies, no voting will take place and all the candidates will be deemed to have been elected.
7. In case of voting, a Member shall have votes equal to the number of shares held by him multiplied by seven (i.e. the number of Directors to be elected).
8. A Member may cast vote/s in favour of a single candidate or for as many of the candidates and in such proportion as the Member may choose.

9. The person receiving the highest number of votes will be declared elected, followed by the next highest, and so on, till all the vacancies are filled.

### 8. Very important Note

All the shareholders are once again requested to furnish their copy of CNIC and Bank Account detail along with IBAN to the our Registrar at address given above as per SECP requirement

# Form of Proxy

I/We \_\_\_\_\_  
of \_\_\_\_\_  
being a member(s) of Reliance Weaving Mills Limited hold \_\_\_\_\_  
Ordinary Shares hereby appoint Mr. / Mrs. / Miss \_\_\_\_\_  
of \_\_\_\_\_ or falling him / her \_\_\_\_\_  
of \_\_\_\_\_ as my / our proxy in my / our absence to attend and vote for me / us and on  
my / our behalf at the Extra ordinary General Meeting of the Company to be held on Saturday, March 31, 2018 at  
Company's Registered Office, 2nd Floor Trust Plaza, LMQ Road, Multan. and / or any adjournment thereof.

As witness my/our hand/seal this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

Signature of Member \_\_\_\_\_

in the presence of

Signatures \_\_\_\_\_

Signatures \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Folio No.	CDC Account No.	
	Participant I.D.	Account No.

Signature on  
Five Rupees  
Revenue Stamp

The Signature should  
agree with the  
specimen registered  
with the Company

## Notes:

- Proxies, in order to be effective, must be received at the Company's Registered Office 2nd Floor, Trust Plaza, L.M.Q Road Multan not later than 48 hours before the time for the meeting and must be duly stamped, signed and witnessed.
- Any individual beneficial owner of CDC, entitled to attend and vote at this meeting, must bring his/her NIC or Passport, to prove his/her identity, and in case of Proxy must enclose an attested copy of his/her NIC or Passport, Representatives of corporate members should bring the usual documents required for such purpose.

In addition to the above the following requirements have to be met.

- Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be provided with the proxy form.
- The proxy shall produce his original CNIC or original passport at the time of the meeting.
- In case of a corporate entity, the Board of Directors resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier alongwith proxy form to the Company).

# پراکسی فارم

میں / ہم ..... ساکن  
 بطور ممبر (ز) ریٹائنس ویونگ ملز لمیٹڈ .....  
 عام حصص، محترم / محترمہ .....  
 ساکن ..... یا ان کے حاضر نہ ہو سکنے کی صورت میں .....  
 ساکن ..... کو اپنے / ہمارے ایما پر کمپنی کے مورخہ 31 مارچ 2018ء بروز  
 ہفتہ 11.00 بجے کمپنی کے رجسٹرڈ آفس سیکنڈ فلور ٹرسٹ بلازہ ایل ایم کیورڈ ملتان میں ہونے والے غیر معمولی عمومی اجلاس میں شرکت کرنے اور حق رائے دہی استعمال  
 کرنے کیلئے اپنا / ہمارا بطور نمائندہ (پراکسی) مقرر کرتا ہوں / کرتے ہیں۔

ممبر کے دستخط

گواہ کے دستخط

گواہ کے دستخط

نام ..... نام .....  
 CNIC / پاسپورٹ نمبر ..... CNIC / پاسپورٹ نمبر .....  
 ایڈریس ..... ایڈریس .....

پانچ روپے کے رسیدی  
 ٹکٹ پر دستخط

اس دستخط کا کمپنی کے ساتھ رجسٹرڈ دستخط  
 کے نمونے سے مشابہت ہونا لازمی ہے

فولیو نمبر	سی ڈی سی اکاؤنٹ نمبر
	شہرت دار کی شناخت اکاؤنٹ نمبر

اہم نکات:

- 1- ہر لحاظ سے مکمل اور دستخط شدہ یہ فارم میٹنگ سے کم از کم 48 گھنٹے قبل کمپنی کے شیئرز رجسٹرار کے دفتر میں موصول ہو جانا چاہیے۔
- 2- اگر کوئی ممبر ایک سے زائد پراکسی نامزد کرتا ہے اور ایک سے زیادہ انسٹرومنٹس آف پراکسی جمع کراتا ہے تو اس صورت میں تمام انسٹرومنٹ آف پراکسی کا اہدم قرار دیئے جائیں گے۔

3- سی ڈی سی اکاؤنٹ رکھنے والے / کارپوریٹ ادارے مزید برآں درج ذیل شرائط کو پورا کریں گے۔

- (i) پراکسی فارم کے ہمراہ مالکان کے شناختی کارڈ یا پاسپورٹ کی تصدیق شدہ نقول بھی دی جائیں۔
- (ii) پراکسی کو اپنا اصل شناختی کارڈ یا پاسپورٹ میٹنگ کے وقت دکھانا ہوگا۔
- (iii) کارپوریٹ ادارے کی صورت میں بورڈ آف ڈائریکٹرز کی قرارداد / پاور آف اٹارنی مع دستخط کے نمونے (اگر پہلے جمع نہ کرایا ہو) کمپنی میں پراکسی فارم کے ساتھ جمع کرانی ہوگی۔

## E-Voting as per the Companies (E-Voting) Regulations, 2016

I/We, \_\_\_\_\_ of \_\_\_\_\_, being a member of Reliance Weaving Mills Ltd, holder of \_\_\_\_\_ Ordinary Share(s) as per Register Folio No./CDC Account No. \_\_\_\_\_ hereby opt for e-voting through intermediary and hereby consent the appointment of execution officer \_\_\_\_\_ as proxy and will exercise e-voting as per the Companies (E-Voting) Regulations, 2016 and hereby demand for poll for resolutions.

My secured email address is \_\_\_\_\_, please send login details, password and other requirements through email.

Signed under my/our hand this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature of Member

Signed in the presence of:

Signature of Witness

Signature of Witness

Name: \_\_\_\_\_ Name: \_\_\_\_\_

CNIC/Passport No: \_\_\_\_\_ CNIC/Passport No: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

### E-voting برطابق E-voting ریگولیشنز

میں/ہم آف \_\_\_\_\_ بحیثیت ممبر ریلائنس ویونگ ملز لمیٹڈ حامل \_\_\_\_\_ عام شیئرز رجسٹرڈ فولیو نمبر/ CDC اکاؤنٹ نمبر \_\_\_\_\_ دوسرے شخص کے ذریعے E-voting کی آپشن اختیار کرتا ہوں اور اس پر عمل کے لئے کو بحیثیت پر کسی Execution آفیسر مقرر کرنے پر رضامندی ظاہر کرتا ہوں کہ وہ کمپنی۔ 2016ء کے قواعد کے تحت E-voting میں حصہ لے گا اور میں/ہم قرارداد کیلئے انتخاب کا مطالبہ کرتا ہوں کرتے ہیں۔

میرا محفوظ کردہ E-mail ایڈریس \_\_\_\_\_ ہے۔

برائے مہربانی مجھے/میں Login تفصیلات، Password اور دیگر مطلوبہ معلومات بذریعہ E-mail ارسال کریں۔

میرے/ہمارے دستخط \_\_\_\_\_ مورخہ \_\_\_\_\_ سال \_\_\_\_\_

ممبر کے دستخط

گواہ کے دستخط

گواہ کے دستخط

نام \_\_\_\_\_ نام \_\_\_\_\_  
CNIC / پاسپورٹ نمبر \_\_\_\_\_ CNIC / پاسپورٹ نمبر \_\_\_\_\_  
ایڈریس \_\_\_\_\_ ایڈریس \_\_\_\_\_